

Headmaster**[Conduct interview with each school headmaster]****Questionnaire No.** _____

Date _____ Village _____ Sub-Village _____

Ward _____ Division _____ District _____

Region _____ Name of interviewer _____

Name of interviewee _____ Position: _____

Name of school _____

Location of the school by GPS (UTM): Zone ____ Easting _____ Northing _____

Checked by: _____

Starting time: _____ Finishing time: _____

1. Is this a primary or secondary school?

01 Primary school

02 Secondary School

2. Is this a government or private school?

01 Government

02 Private school [Who runs it? _____]

INSTRUCTIONS FOR INTERVIEWER: *As you are making the appointment to meet the headmaster, ask if one of the students might be available to provide them a tour of the school. Be sure to visit classrooms as well as any facilities such as latrines or kitchens. At the beginning of the interview, you may also ask the headmaster to review the attendance book and see how many students are enrolled.*

Questions

3. How long have you been working at this school? _____ (if less than one year, ask if there is a teacher who can join you to help answer some of the questions)

4. What is the highest level of education that you completed?

5. What is the average length of time that most teachers stay here? _____

Questions	Total	Boys	Girls
6. How many pupils are enrolled in this school? [Refer to the attendance roster]			
7. What is the average percentage of pupils that attend regularly?			
8. How many classrooms (physical classrooms) does the school have?		NA	NA

9. How many teachers?			
10. There how many teachers house/s?		NA	NA
11. How many latrines are there? For males? For females?			
12. Are there doors on all the latrines? For boys? For girls?			

[Refer to the roster of teachers' names for questions #13 and 14]

13. How many of your teachers are Form IV leavers? _____ of a total of _____ teachers

14. How many of your teachers are diploma leavers? _____ of a total of _____ teachers

15. What is the ratio of students to government text books? _____

[Ask during your tour of the school to see copies of the books.]

16. Is there a school policy about teacher – student relationships?

01 Yes _____ 00 No _____ 88 Don't know _____

[If they say yes, ask if you can get a copy of the policy.]

17. Is there a specialized curriculum taught in this school on:

a. 01 Hygiene 01 Yes _____ 00 No _____ 88 Don't know _____

b. 02 HIV and AIDS 01 Yes _____ 00 No _____ 88 Don't know _____

c. 03 Nutrition 01 Yes _____ 00 No _____ 88 Don't know _____

d. 04 Agriculture 01 Yes _____ 00 No _____ 88 Don't know _____

e. 05 Life skills 01 Yes _____ 00 No _____ 88 Don't know _____

f. 06 Vocational skills 01 Yes _____ 00 No _____ 88 Don't know _____

g. 07 Other specialized topics _____

18. Is there tea served at this school at least once a day for students?

01 Yes _____ 00 No _____

18a. What food/drink is served most days? Check all that apply

01 _____ tea with no food

02 _____ tea with some food (e.g., bread, chapatti, etc.)

03 _____ milk tea with no food

04 _____ milk tea with some food

05 _____ porridge

99 _____ Other _____

19. Are any meals (breakfast, lunch or dinner) offered to students during the day? [if yes, identify which meals are served and what types of food are offered.] Explain if students pay for their meals and if so, the usual cost.

20. What fees do most parents/guardians pay to the school each year? [Explain what fees are for.]

20.a. About how much does this cost each parent/guardian per student per year?

21. [if they haven't mentioned school uniforms, school supplies or books) About what does it cost a parent/guardian per year for a single child's uniforms, school supplies and books? Please include special fees such as for a night watchman, cook, a building fund or other fees.

- a. School uniforms TSh _____
- b. School supplies TSh _____
- c. School books TSh _____

22. In your opinion,

- a. About what proportion of students come to your school without eating any food or tea?
- b. About what proportion come to school having eaten only tea?
- c. About what proportion come to school having eaten only food?
- d. About what proportion come to school having eaten both food and tea?

23. What opportunities are there for your teachers to have further skill development or training?

24. Where do they usually go for this?

25. How many of your teachers are literate in computers?

26. How many or what percent of your students are literate in computers?

27. In the past year, has there been an annual meeting between parents and teachers?

28. If yes, what were the major issues?

29. What do you (head) recommend as major teacher needs in the classroom?

29a. Why?

30. In general, how would you rank English fluency of teachers?

DON'T USE THIS TERMINOLOGY AS THEY MAY NOT WANT TO OFFEND TEACHERS BY SAYING THEIR ENGLISH IS "WEAK" – BUT CODE THIS WAY:

00 very weak 01 weak 02 strong 03 very strong

CRITERIA:

very weak = greetings only

weak = simple tense and basic grammar

strong = complex sentences, different tenses, comfortable in English

very strong = proficient in scientific or literary studies

31. In the past year, what have been the 3 greatest challenges or problems for your school?

- a. _____
- b. _____
- c. _____

32. In the past year, what have been the 3 greatest achievements for your school?

- a. _____
- b. _____
- c. _____

FOR SECONDARY SCHOOLS ONLY:

33. What were your Form IV examination results the past two years?

34. What is the average score from Primary Standard VII for your incoming students?

35. In general, what percent of Form I students speak English moderately well?

THANK YOU FOR YOUR TIME